



647 Old Garden River Rd Sault Ste. Marie, ON P6A 0C9 705-253-7871 ssmhpc@gmail.com

SSMHPC Inc. Boarding Agreement

Please note that this Boarding Agreement arises from insurance needs on the part of the Club as well as to ensure the Owner and their Horse has a safe and enjoyable stay at Strathclair Farm.

Our facility is a unique riding establishment which is operated on a cooperative, non-profit basis. In order to be able to provide suitable facilities in which the safety and enjoyment for both horse and rider is paramount, and an environment in which horse and rider can learn and grow it is necessary that we set forth the following minimum standards. All members leasing a stall at the Sault Ste. Marie Horse and Pony Club Inc., hereinafter referred to as "the Club", operating at Strathclair Farm must adhere to these minimum standards. The Club promotes the proper care of horses and the sport of riding on a recreational and competitive basis.

Please take your time and read through this document thoroughly. If you have any questions, do not hesitate to ask the Farm Manager. Once you have read the document, filled in the required information, and signed and initialed in the appropriate places, please give the Boarder Information package to the Farm Manager for filing.

Thank you for your cooperation!

SSMHPC Board of Directors

HORSE BOARDING AGREEMENT

This Horse Boarding Agreement is made and entered into on this ____ day of _____, 20____, by and between Sault Ste Marie Horse and Pony Club Inc (hereinafter referred to as "the Club") located at Strathclair Farm, and:

Owner (or Lessee if the horse is leased) Year of birth (minors only)

For Minors – Parent/Guardian’s Name

(Hereinafter referred to as "the Owner" of the Horse described in Item 2 – Description of the Horse.)

1. INDEMNITY

1.1 Liability Insurance: The Owner agrees to carry personal liability insurance on the Horse while they board the Horse at the Club. It is recommended that the Owner purchase a membership with the Ontario Equestrian Federation (OEF), for their insurance benefits.

1.2 Equine Mortality & Medical/Surgical Coverage: If Owner chooses to purchase mortality and/or medical/surgical insurance coverage on the Horse, please provide the Club with the insurance information below in case of an emergency. This choice remains up to the Owner and is not a requirement for residency at the Club.

2. DESCRIPTION OF THE HORSE

Name Age Sex

(Hereinafter referred to as "the Horse".)

3. BOARDING TERMS

The Horse board will be as indicated on the Boarder Information package submitted to the Farm Manager:

First & Last Board payment is to be received in advance of the start of the Boarding Agreement. Six (6) post dated cheques for the first of the month for each subsequent month payable to SSMHPC Inc. must be given to the Club’s Treasurer before the Horse comes onto the property. A late fee of \$2 per day will be charged for payments received after the 1st of each month. NSF or other returned cheques will result in a \$25.00 charge per occurrence plus late payment charges.

4. ADDITONAL SERVICES/LESSONS (Please refer to Additional Services Appendix)

Requests for additional services are to be made through the Farm Manager/Head Coach.

5. PREVIOUSLY EXISTING/PREDISPOSED CONDITIONS

I have let the Club know of any pre-existing conditions or predispositions to conditions (such as founder/laminitis, Cushings Syndrome or other metabolic conditions, stomach or intestinal ulceration, or heaves (COPD, etc.) that the Horse has and may adversely effect the health of the Horse while being boarded at the Club.

6. SAULT STE. MARIE HORSE AND PONY CLUB INC.

The Club is a riding establishment. As such, all Boarders are encouraged to participate in the lesson programs offered, throughout the year, in addition to any clinics, competitions and camps that may be offered from time to time. Since it is our desire to be able to offer the use of the facilities to the greatest number of people, the following are absolute requirements for horses:

- Stallions, foals or pregnant mares are not permitted to be boarded at the Club
- Horses must be over the age of 2 and able to be safely led, fed, and be on a progressive training program

Please be advised that all areas of the Club should be considered “High Traffic Areas”. As such, we ask you and any of your guests to limit the speed to 15km/h in the lane way and parking lots.

Please DRIVE SLOWLY AND CAREFULLY.

All other Club rules and etiquette, including but not limited to the use of profanity, are in effect notwithstanding their inclusion in this agreement. In addition, barn rules are posted in each barn.

There is a volunteer Board of Directors, *hereinafter referred to as “the Board”*, whose mandate is to make the best possible decisions regarding the use, safety, repair and operation of the Club. They will rule upon disputes in regards to this or any other agreement in place at the Club and their decision is considered final. The Board reserves the right to update this, and any other agreements, rules, policies and procedures as deemed necessary and the newest version will supersede all previous versions, agreements, rule, policies, procedures.

7. DESCRIPTION OF BOARD (No hay, feed or bedding provided by the Club.)

7.1 Self Care Board: The Owner is on a probationary time period of 6 months and is responsible for the proper cleaning and care of the Horse and stall on a daily basis. The Horse may be turned out daily and the Owner must cooperate in the maintenance of their assigned turnout(s), as well as sharing of outside hay & water. The Horse will be turned out with other horses of matching temperament/disposition and feed requirements. Private turnout is **ONLY** available as space permits. **If space is available**, the Owner can request in writing to the Farm Manager if they do not wish to have their horse turned out with others. This request must be approved by the Farm Manager. The Owner will be responsible for any extra labour costs for ½ day turnout and must prepay in advance.

There is no guarantee or Owner right for private turnout space at the Club.

The Club shall provide staff to do the AM Feed and Turnout and PM Feed & Turn-in for 7 days per week. Please see information in Section 8: Feed Program. Stall jobs will be assigned by the Farm Manager in consultation with the Board. All efforts will be made to set up the Owner and the Club for success. Failure to complete stall jobs in a timely manner will result in extra billing charges as per the direction of the Board.

The Owner is to provide the following:

- 1) 2 standard water buckets
- 2) 1 feed bin
- 3) Feed containers with tight fitting lids for daily grain rations
- 4) Proper bedding and feed supplies for horse
- 5) Storage containers for grain, treats, etc. must be rodent proof and should be lockable
- 6) Tack box - size not to exceed 4'w x 6' h x 2'd
- 7) Manure/pitch forks

The Owner will be provided with:

- 1 stall
- Storage only for bagged shavings, feed and hay

The Owner will be required to participate in:

- Stall jobs (amount to be determined by number of current boarders)
- Mandatory participation in Spring and Fall Cleanup

7.2 Full Care Board: All points as above with the added service of daily stall cleaning, feed set up, and all Feeds covered by Stable Staff.

8. FEED PROGRAM

- All horses must be well mannered and safe enough for Stable Staff and Co-op Feeders to handle. If not, then the Owner is responsible for upgrading the Horse's manners within a limited time frame and provides all services (at the Owner's costs) until the Horse is approved for re-admittance to the Feed Program.
- A.M. Feed and Turn out will be done between 7:00 and 8:00 A.M.
- P.M. feeds for all Barns are to be done between 4:00 and 5:00 P.M.
- Each Owner is allowed to request one (1) extra service at either A.M. or P.M. feeds. These requests are limited to blanket changes, fly masks/sheets, or boots on/off. If you need additional services please consult with the Farm Manager.
- Outside water and hay is the responsibility of the Owner. For the Horse's well being, Stable Staff will check water levels and if necessary do a courtesy fill up, after which the Owner will be charged per occurrence.
- Outside water and hay is a shared chore with other owners and as such require a cooperative approach. Should any Owner fail to comply with reasonable requests, their Horse(s) will be left inside until there is a resolution.

9. FACILITIES (No Smoking on premises as per Corporation of the City of Sault Ste. Marie Bylaw 2003-7)

9.1 Club Hours Year round: 7:00AM till 10:30 PM

If the Owner needs to be at the Club outside of regular hours (i.e. sick/injured horse, preparing for show/clinic) they must let the Farm Manager know in advance. If the Owner is on the premises after hours, they must make sure that all doors are closed and latched as required and lights turned off before leaving.

Please Note: the Club hours are not meant to be restrictive, but rather as a measure of safety and security for all the horses and equipment kept in the barn and on the premises.

9.2 Doors, Gates, Lights and Water

Please remember to:

- Keep doors closed in winter to retain heat in the barns;
- Keep bottom doors closed in summer to keep out 'extra' animals of barn;
- Turn lights off when finished using an area – this includes the indoor arena;
- Close all gates to paddocks/turnouts after going through them;
- Close outdoor arena gates when finished riding;
- Keep water taps in closed position as soon as you are done using the water;

- Keep designated lights on by water taps in winter to keep from freezing.

9.3 Facilities Usage

The Owner has full use of the facilities including the following:

- Use of barn aisles for grooming/tacking up the Horse;
- Use of the indoor and outdoor arenas outside of scheduled lesson times;
- Use of Boarder's Tack & Feed Areas for storage of gear, feed, and hay as assigned by the Farm Manager;
- Use of the land for trail riding; care must be taken by Owner/guests of Owner to close all gates properly.
- Do not ride on property not leased by the Club without consent of property owner. Do not ride on the soccer or baseball fields adjacent to the Club.

The facilities are to be kept neat and tidy at all times. If the Owner makes a mess in the aisle-way(s), or yard, it must be cleaned up as soon as possible. All organic type wastes (ie. manure, hay, feed, bedding, dirt, hair, hoof, etc.) is to be disposed of directly on the manure pile; anything else, put in the garbage barrels.

9.4 Facility Damage or Improvements

- Each Owner is responsible for any and all damages done by the Horse to the Club's property, i.e. stalls, paddocks, arena, etc.
- Any and all PERMANENT improvements made to stalls, turn-out pastures, etc. remain the property of the Club and must have the approval of the Farm Manager.
- Each Owner must maintain and repair their assigned stall.
- Each Owner must co-operate in the maintenance of their assigned turnout(s); failure to do so will result in the Horse being left in for safety reasons.

9.5 Indoor/outdoor arenas

- All horse droppings are to be cleaned from the indoor and outdoor arena.
- The outdoor ring will be closed before heavy frost sets in and opened in the spring at the Farm Manager's discretion.
- No horse shall be turned loose in the outdoor ring.
- If a horse is to be turned loose in the indoor arena, constant supervision is required and footing must be straightened out afterward.
- The Club has organized lessons operating throughout the week. These lesson times are for scheduled riders and are posted in each barn and in the arena. This also applies to make up lessons.
- Free riding times are any other times when the indoor arena and outdoor ring are not in use for Club organized event (i.e. schooling shows, clinics, camps, etc).
- When unscheduled private lessons are going on – all are welcome to ride.
- Lunging in the indoor arena while others are riding is not recommended, however it is sometimes necessary. If you wish to lunge while others are riding, please obtain permission from those riding and complete lunging within 10 minutes.

10. PERSONAL BELONGINGS

10.1 Storage of Belongings: The Owner is able to keep their tack, equipment and feed in the Boarder's Tack and Feed rooms. This area must be kept in a neat and orderly manner. Horse blankets (max 3 on the stall front at one time), halters and lead ropes are to be neatly folded if stored on stall fronts. Items intended for turnout should be clearly labeled with the Horse's name.

10.2 Respect of Personal Belongings: Boarders do not have the right to use other boarder's tack, equipment or feed without express permission of the owner. Stealing from the Club or from other boarders will not be tolerated; anyone found stealing will have their Boarding Agreement terminated immediately and will be reported.

10.3 Risk of Loss: All tack and equipment (horse trailers included) of the Owner kept on the Club's premises shall be at the sole risk of the Owner; who assumes all responsibility for insuring tack and equipment while on the Club's premises. Sault Ste. Marie Horse and Pony Club Inc carries no liability or property insurance for tack or equipment owned by Boarders and stored on the Club's premises.

11. HORSE HEALTH

11.1 Veterinary Records & Vaccines: One (1) week prior to the arrival of the Horse to the Club, the Owner must present to the Farm Manager, current veterinary records for the Horse proving that the Horse is up to date with all local vaccines required for residency at the Club as well as a record of de-worming events.

11.2 Proof of Ownership: The Owner warrants that he/she owns the Horse, that there are no liens against the Horse, expressed or implied by law. If the Horse is leased, the Owner shall be able to provide proof of lease.

11.3 Health on Arrival & Coggins Test: The Owner warrants that the Horse is free from infectious, contagious, or transmissible disease. The Horse may be held in a separate turnout for a period of time upon arrival at the Club for the benefit of the horses already in residence at the Club as well as the Horse; the Club reserves the right to refuse the Horse within this period if it presents symptoms of illness or disease. All new horses are required to be dewormed upon arrival. **An up to date Coggins (EIA) report is mandatory.**

11.4 Vaccination & Worming Programs: The Club has a mandatory veterinary schedule that is reviewed annually by both the Algoma Veterinary Clinic staff and the Board. Boarders will receive the new schedule each spring.

All veterinary bills are the responsibility of the Boarder and payable to the Algoma Veterinary Clinic.

11.5 Veterinary & Farrier Services: The Owner agrees to arrange for all veterinary and farrier services required for the health and well-being of the Horse; all veterinary and farrier services are at the expense and the responsibility of the Owner. If at any point the Club feels that the Horse is not receiving proper care for his health and well-being, every effort will first be made to encourage the Owner to perform such tasks. However, if this is unsuccessful, the Club will arrange for the proper veterinary/farrier service for the Horse; the expenses for such tasks will be invoiced to the Owner separately, payable by the Owner within 30 days of the invoice date. If the Owner wishes to have a veterinarian and/or farrier attend to the Horse without being present themselves, when available, the Club will charge the Owner a handling fee for the event; such fees will be invoiced to the Owner.

12. EMERGENCY CARE OF THE HORSE

In the event of an emergency, the Club will make every attempt to contact the Owner first; if the Owner cannot be reached, the Club has the authority to secure emergency veterinarian and/or farrier care. The Owner is responsible to pay for all costs relating to this care.

If at anytime the Owner or Emergency Contact cannot be reached, and due to extreme pain or discomfort due to injury or illness and the attending veterinarian recommends the Horse be euthanized and will state this in a written report:

I would like the Club to proceed ___ or not proceed ___ with the procedure.

I would like to pursue all medical procedures possible and am willing to pay all costs associated up to \$_____ .

However I understand that this may still result in the same outcome, or natural death of my horse.

13. RISK OF LOSS

While the Horse is boarded at the Club's premises, the Club shall not be liable for any sickness, disease, theft, death or injury suffered by the Horse or any other cause of action arising from or connecting to the boarding of the Horse. The Owner assumes all risks. All costs no matter how catastrophic, connected with boarding are borne by the Owner.

14. RIGHT OF LIEN

The Owner or agent(s) for the Horse shall be jointly and severally liable for all sums due hereunder to the Club. The Owner is put on notice that the Club has the right of lien, as set forth under the *Innkeepers Act of Ontario* and any other applicable legislation in Ontario for the amount due for the board and keep of the Horse and shall have the right to retain the Horse until the amount due of such indebtedness is discharged. The Club shall be authorized to proceed by lien and lien foreclosure, sale, legal action or otherwise in order to collect the same, or any combination of the above. Upon sale of the Horse, the Owner and/or agent shall be responsible and liable for any deficiency in unpaid sums.

15. AGREEMENTS

The Owner and the Club agree as follows:

- a) The Owner agrees to abide by and conform to all Club Rules and Regulations as determined and posted from time to time by the Club and included herein.
- b) The Owner agrees to execute the Club's **Agreement for Release and Waiver**, and will ensure all visitors arranged by the Owner to ride the Horse at any time will have first executed the Club's **Agreement for Release and Waiver**, or had a parent/guardian do so, **PRIOR TO RIDING**.
- c) The Owner agrees that no guests shall ride the Horse more than two (2) times in a calendar year without paying a full riding membership fee.
- d) The Owner agrees to ensure that no guests shall handle and/or care for the Horse or any horses at the Club without paying for the appropriate membership.
- e) The Owner agrees to wear correct fitting and proper headgear and footwear, and acknowledges the Club requires CSA approved equestrian riding headgear be worn at all times while mounted. If the Owner is a minor, the parent/guardian signing this Agreement acknowledges that it is Club policy for any person under the age of 18 to wear CSA approved headgear and riding boots with at least a ½ inch heel at all times while mounted on a horse – there are absolutely no exceptions to this policy. It is also recommended that riders

wear a crash vest while jumping and trail riding. The Owner agrees to ensure that all guests of the Owner shall abide by these requirements and policies.

- f) The Owner agrees to using proper tack while mounted at all times with the minimum being a proper bridle.
- g) The Owner agrees to accept full responsibility for the safety of any of his/her visitors and/or riders they may bring to the Club premises.
- h) The Owner agrees to supervise any and all of his/her visitors and/or riders they may bring on the Club's premises and agrees to make understood to them all of the Club's Rules and Regulations. All minors are to be under the supervision of an adult while at the Club. All visitors to the Club, brought by the Owner, shall follow all of the Club Rules and Regulations.
- i) The Owner agrees to take full responsibility for any damage he/she and/or the Horse causes to any Club equipment, buildings, fencing, property, etc., except where reasonable use and/or normal wear and tear are the principle reasons for the damage.
- j) The Owner agrees to hold the Club, the Board, its agents and/or employees completely harmless and not liable for any death or injury whatsoever caused to the Owner, the Horse, and/or any loss or damage to any personal property, including negligence on the part of the Club.
- k) The Owner fully understands that the Club does not carry any insurance on any horse not owned by the Club for boarding or any other purposes, and that the Horse is not covered under any public liability, accidental injury, theft, or equine mortality insurance and that all risks connected with the boarding, or for any other reason for which the Horse is in the possession of and on the premises of the Farm, are to be borne by the Owner.
- l) During the time that the Horse is in residency at the Club, the Owner agrees to not hold the Farm liable for any sickness, disease, astray, theft, death, or injury which may be suffered by the Horse or any other cause of action whatsoever arising out of or connected in any way with the boarding the Horse. This includes, but is not limited to, any personal injury or disability the Horse may receive on the Club premises.
- m) Should the Owner desire to release the Horse to any third party, the Owner agrees to request approval from the Board giving at least 1 month's notice prior to start of lease and a copy of the lease agreement. Once approved by the Board, the Owner agrees to give his/her written consent, in person, to such a release prior to giving the Lessee possession of the Horse.
- n) The Owner acknowledges that, from time to time, the board or lesson rate will change. The Club will provide written notice of board or lesson rate changes by posting notices on the Club's barn bulletins or by email/phone/mail at least sixty (60) days prior to the board or lesson rate change coming into effect.
- o) The Owner agrees to make the Club aware in advance if the Owner is temporarily removing the Horse from the premises for any reason (lesson, clinic, show, veterinary appointment, etc.).

16. MINORS

If the Owner of the Horse, or the principle rider of the Horse, is a minor, they must be accompanied and supervised by an adult (preferably a parent/legal guardian) at all times while on the Club's premises (whether riding, grooming, or just visiting) – unless they are a part of a sanctioned Club program. The adult that is accompanying the minor must have read and understood and abide by the Sault Ste. Marie Horse and Pony Club Inc *Boarding Contract & Rules and*

Regulations Appendix to this Boarding Agreement (also posted in the barns) and must have also signed the Club's *Agreement for Release and Waiver*.

17. TERMINATION OF AGREEMENT

A notice period of thirty (30) days is required to terminate this Boarding Agreement by the Owner. The Horse may not leave the Club until the account is paid in full. If the Owner chooses to remove the Horse from the Club in advance of month end, no refund will be given from the Club for remaining days in the month. The Owner is responsible for completing all co-op feeds and assigned stall jobs during this notice period. The stall deposit will be returned to the Owner thirty (30) days after departure provided that all assigned equipment, stall, turnout areas are left in good condition and all fees owed have been paid.

Termination of Boarding Agreement by the Club:

The Club reserves the right to notify the Owner within fourteen (14) days at anytime if the Horse, in the Club's opinion, is deemed dangerous or undesirable for a boarding facility and in such case, the Owner is responsible for removing the Horse and the Owner's personal belongings within seven (7) days; and for all fees incurred during the Horse's stay at the Club. The Club also reserves the right to terminate the Boarding Agreement with the Owner at anytime if in the Club's opinion, the Owner has violated any of the Club's rules and regulations or terms of this Boarding Agreement. The Owner will have seven (7) days to remove the Horse and all personal belongings as supervised by the Board.

18. MEMBERSHIPS

- a. Memberships are restricted to the Owner or Lessee and their immediate families; Club employees; participants in the Community Riding Program or the Owner's Lessee as pre-approved by the Board.
- b. Any Owner/Lessee renting a stall must have a riding membership.
- c. Owners/riders/Lessees under the age of 18 as of January 1st are to have a parent or guardian that is at minimum an Associate Sponsor member of the Club.
- d. All individuals working around the farm with the horses (i.e. stall cleaning, feeding, etc.) must have an Associate membership.
- e. Membership forms are available from the Farm Manager.

19. CODE OF CONDUCT & DISCIPLINARY ACTIONS

All members of the Club must sign a Code of Conduct form and agree to the acceptable behaviour conditions as outlined in but not limited to Appendix C. It is the Owner's responsibility to be aware of any and all rules and regulations for the Club.

No member or Owner is allowed to approach any person handling a horse on the premises with a complaint. Horses are sensitive animals and redirecting the handler's attention from the horse can lead to a potential accident. It is encouraged for issues to be respectfully resolved between the parties involved first. Barring a satisfactory outcome, any and all complaints should be done in a respectful manner and submitted in a written format to the Farm Manager.

Disciplinary action will be up to two (2) written warnings from either the Farm Manager; a Club Board Director, or the Board of Directors. Any subsequent violations will result in the Owner will be asked to leave the Club as per terms outlined in Section 17. TERMINATION OF AGREEMENT. Certain disciplinary violations at the discretion of the Board of Directors may warrant the Club asking the Owner to leave the premises immediately.

20. ABUSIVE HANDLING OF HORSES

No abusive, cruel or dangerous riding or training will be tolerated at the Club by any Member, Owner, Lesson Student or Staff.

Abuse and cruelty are often presumed to be extreme cases of excessive whipping or beating a horse, persistent or excessive use of spurs, jabbing the bit into the horse's mouth or excessive use of chain shanks. Certainly these practices are cruel and abusive but in reality, there are situations that, while less dramatic, are no less cruel.

At the Club, cruelty and abuse, with respect to riding and training, are defined as a rider or ground person causing pain and/or unnecessary discomfort to a horse. This may include, but is not limited to:

- a. Repeated and excessive kicking with the leg or hitting with the hand anywhere on the horse's body.
- b. Repeated and excessive pulling, jerking on the horse's mouth.
- c. Abusive use of reins, bits and other auxiliary equipment.
- d. Yelling or other inappropriate use of a loud voice.
- e. Excessive use of whip/rope/chain on horse while either in the saddle or on the ground.

Should such behaviour be witnessed, all members are asked to write down date, time and incident details for submission to the Farm Manager or Board of Directors.

21. SIGNATURES

This Boarding Agreement represents the entire agreement between the parties and there are no further agreements or promises, verbal or implied, unless specifically stated herein. When the Club and the Owner and/or the Owner's parent/legal guardian (if the Owner is a minor) sign this Agreement, it will be binding on both parties subject to the above terms and conditions.

****Please note that signing this Agreement indicates that you have read it in full, understand it, and agree to its terms.****

OWNER (or Parent/Legal Guardian of Owner)

DATE

SSMHPC FARM MANAGER

DATE

ADDITIONAL SERVICES/LESSON APPENDIX A

1. Additional Services:

- Stall clean & feed set up: \$12 per day.
- Holding of horse for veterinary scheduled days: \$2 per visit.
- Holding of horse for Owner scheduled Vet visit: \$10-30 depending upon length of appointment.
- Holding of horse for Farrier session: \$10-30 depending upon length of appointment.

Other services may be available please ask the Farm Manager or Head Coach.

2. Lessons:

Weekly English and Western lessons are available at the Club by qualified and insured instructors.

Please see the Head Coach for more details.

SAULT STE MARIE HORSE AND PONY CLUB INC

RULES & REGULATIONS APPENDIX B

1. **NO SMOKING** anywhere on the Club premises as per City of Sault Ste. Marie Bylaw 2003-7.
2. **All Rules and Regulations as per the Boarding Agreement.**
3. Respect all Club employees, Directors and other Owners.
4. Only guests with Owners or Staff are allowed in either "A" and "B" Barns with the privately owned horses.
5. If you turn it on, turn it off. If you open it, close it. If you break it, fix it properly or let the Farm Manager know.
6. **CLEAN UP AFTER YOURSELF AND YOUR HORSE BEFORE YOU LEAVE.**
7. Put all gear (personal and Club owned) away after use.
8. Keep tack & feed rooms neat and orderly.
9. Pick up after your horse (i.e. walkways, arenas, etc.).
10. Do not use others' belongings or feed without their consent.
11. Refrain from using foul language. Excessive use of profanity is forbidden.
12. If you have an issue with another Owner, please talk to Owner or Farm Manager.
13. All horses must de-wormed according to the Veterinary Schedule; turnout groups on same day, all horses on farm within 2-3 days. Please see Farm Manager for details.
14. Stable staff is available to hold horses for scheduled vet day for a fee. Please see Farm Manager to arrange for this service. Otherwise it's the Owner's responsibility to be available to hold the Horse.
15. Hay is to be put up in mows between 9am – 4pm to minimize disruptions to daily barn routine.
16. No horses shall be allowed to have permanent studs or corks on the hind feet or shoes on the hind in group turnouts.
17. All horses/ponies should have designated safety halters on while turned out on Club property. Safe turnout halters include all leather, nylon with a leather crown, and halters with a breakaway fuse. It is recommended that halters with a throatlatch snap should not be used.
18. For your safety:
 - **NO RIDING** without a signed Riding Waiver and Riding Membership.
 - Minors must be supervised at all times.
 - **NO ONE** shall ride without a helmet, shoes with ½ heel, proper tack and adult supervision (minors).
 - No running or yelling in the barns.
 - No climbing on hay bales or Club equipment.
 - No playing in the haylofts.
 - Leading of horses must be done with a lead rope for safety reasons and led in/out individually
 - Many fences are electric and will give you a shock.
 - Do not go into stalls or turnouts with unfamiliar horses.
 - Never leave a horse unattended in cross-ties, tied to stall, etc. or in arenas or barnyard.
 - Yell "DOOR" or "HEADS UP" prior to entering indoor arena.

See Farm Manager if you have any questions or to be placed on the Stall/Barn Transfer List or Feed Transfer List.

CODE OF CONDUCT APPENDIX C

*Sault Ste. Marie Horse and Pony Club Inc @ Strathclair Farm
647 Old Garden River Rd., Sault Ste. Marie, ON P6A 0C9 (705)253-7871 Email:ssmhpc@gmail.com*



647 Old Garden River Rd Sault Ste. Marie, ON P6A 0C9 705-253-7871 ssmhpc@gmail.com

Code of Conduct

I fully understand that it is my responsibility to be aware of any and all posted rules and regulations for Strathclair Farm. This includes, but is not limited to the basic responsibilities and expectations as outlined below. Any questions or issues related to this code of conduct will be resolved through the Farm Manager under the guidance of the Board of Directors.

1. I agree to conduct myself in a professional, responsible and safe manner at all times when using Strathclair Farm facilities and participating in Sault Ste. Marie Horse and Pony Club (SSMHPC) activities.
2. I understand that as a public facility, there is a high level of expectation for acceptable behavior. Therefore, I agree to maintain a demeanor of courtesy and respect when interacting with my peers, Strathclair Farm staff and students, and the public. I also agree to maintain this demeanor when handling my horse or any other on the grounds.
3. I commit that I will follow the appropriate chain of command in a swift and professional manner if I have a question or problem related to, but not limited to, animal care or personnel issues. For the Cooperative Boarding and Lesson Program, that chain begins with the Farm Manager or Head Coach and is followed by SSMHPC Board of Directors.
4. I realize that it is **NEVER** appropriate to utter or post disparaging verbiage or pictures on Farm property.
5. I understand all participants deserve a comfortable barn environment, and I agree to refrain from behaviors that may make other participants uncomfortable (i.e. rudeness, screaming, belittling, blatant expressions of physical affection, and excess stereo volume).
6. I acknowledge that inappropriate behavior will be dealt with in an immediate manner. There can be up to two written warnings issued. Following a third violation of the code of conduct, or serious misconduct, the person will be asked to leave the Farm. All decisions are made at the discretion of the SSMHPC Board of Directors.

I, _____, have fully read and understand the Farm Code of Conduct. I agree to comply with these rules and responsibilities, as well as the Farm Barn rules. I understand that if I choose to violate these basic expectations of professional behavior, I can receive written warnings for the first two (2) violations. Any subsequent violations or serious violations will result in the removal of my horse and myself from Strathclair Farm with minimal notice.

Date

Date

Printed Name

Printed Name

Signature of SSMHPC Member

Signature of SSMHPC Farm Manager